

WILLOW BEND LAKES HOMEOWNERS ASSOCIATION

ARCHITECTURAL APPLICATION

For: Home Improvement ☐ Change ☐ Addition ☐

(Pursuant to the Third Amended and Restated Declaration of Covenants, Conditions and Restrictions for Willow Bend Lakes Homeowners Association, Inc.)

OWNER NAME:		DATE:	
ADDRESS:		PHONE:	
I WOULD LIKE TO REQUEST APPROVAL FOR THE FOLLOWING SUBMISSION:			
(Please make sure the above includes detailed plans and specifications for the proposed modification (i.e., brochure, color sample, drawing, etc. that identifies the materials, dimensions, colors, etc.), and a lot site plan showing the exact location of the modification.			
SIGNATURE OF OWNER OR AUTHORIZED AGENT:		EMAIL ADDRESS OF OWNER:	
IMPORTANT NOTICE: The Committee suggests talking to neighbors that may be affected by the proposed submission (if applicable). Owners are responsible for obtaining all city requirements, restrictions and approvals. Trash containers are to be used on site; no contractors' signs are allowed (unless required for city permit); no access/egress on common lands without prior approval from Association.			
** Changes to the Exterior Envelope or New Home Construction may require filing fees depending on the degree of involvement needed by Association Engineers, Architects, etc. to be determined at time of submission by Committee based on preliminary review of submission.			
MAIL TO: WILLOW BEND LAKES HOMEOWNERS ASSOCIATION 1800 Preston Park BLVD, Suite 101 Plano, TX 75093 Fax 214-778-0550 Please call the Management office at 972-943-2850 if you have any questions.			
APPROVED:		DATE:	
DENIED:		DATE:	
Reminder: Written approval is required prior to work commencing. Once project begins, it should be completed within 30 days. This approval is only good for 90 days. If project is not started within 90 days of receipt of approval form or not completed within 30 days of commencement, additional submittals may be required. Trash Containers are approvable in 30 day increments.			
CONDITIONS/REASONS/COMMENTS:			

Attachments:

- ☐ Color Sample(s) ☐ Photographs(s) ☐ Product Literature ☐ Specifications
☐ Drawing(s) ☐ Plot Plan ☐ Product Sample(s) ☐ Other

Account Number: _____ Date Committee Received _____ HON: _____